

## WHAT HAPPENS AT A BUSINESS NETWORK SOUTH HERTS FACE TO FACE EVENT?

**10.00** Registration for people attending the seminar, and a warm welcome from me before we start open networking. Help yourself to a drink and mingle, chat and network informally. If you're new to the group I'll make sure I introduce you to someone who will take good care of you.

You'll be invited to take part in our business card raffle which takes place at the end of the meeting. Drop one of yours in a bowl and if it's picked out later on you'll win a prize.

**10.30** The seminar and Q&A session. This is educational, not a sales pitch; a great opportunity to learn from other members and for presenters to showcase their knowledge and expertise.

**11.30 - 11.45** Registration for people who didn't attend the seminar. Again, a warm welcome and time for a drink and chat before the main event starts.

**12.30** Sit down for a two-course lunch at your pre-allocated table. Table plans are prepared and shared in advance, and I ensure that you'll be seated on a table where you'll find business synergy with other guests.

**12.40** A brief welcome from me.

Your table host will go on to facilitate this part of the event and keep things running smoothly. Everyone will be invited in turn to take 2 or 3 minutes to talk about their business and the opportunities and contacts they're looking for. It's wise to think about what you'd like to say in advance.

There's always time at the end of this session for a more general conversation.

According to members and visitors this is where the networking magic happens!

**13.25** A few comments from me.

**13.35** If you'd like to, you'll be invited to move around the room and talk to people at other tables. You can use the table plan to decide who you'd like to meet, and I'm always on hand to facilitate introductions. If you'd prefer to stay at your own table and carry on talking that's OK too.

**13.55** Time to thank the seminar speaker and provide information on the next event date, our next speaker and any other announcements. Will you win the raffle?

**14.00** The event ends promptly so you can get on with your day, although you are welcome to stay behind and carry on networking. We also encourage visitors and members to arrange 1:1 with people they've met at The Business Network South Herts.

E: [sharon@business-network.co.uk](mailto:sharon@business-network.co.uk)

T: 01923 606 444

M: 07774 710608

W: [www.business-network-south-herts.co.uk](http://www.business-network-south-herts.co.uk)